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TEXAS SOUTHMOST COLLEGE DISTRICT

Minutes of the Regular Meeting of the Board of Trustees

August 27, 2020

The Board of Trustees of the Texas Southmost College District convened in open session on August 27, 2020 at 5:32 p.m. at Texas Southmost College. Board Members present were Ms. Adela Garza, Chair; Mr. Ruben Herrera, Vice Chair; Dr. Tony Zavaleta, Secretary (via teleconference); Mrs. Delia Saenz, Mr. Arturo Rendon (via teleconference), Mr. J.J. De Leon, and Ms. Eva Alejandro. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chair Garza, at 5:32 p.m.

2. Pledges of Allegiance

Secretary Zavaleta led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Public Comment

Chair Garza asked if there were any speakers signed up for public comment.

There were no speakers.

4. Consideration and possible action on the Minutes of the following meetings:

- a. Regular meeting – July 30, 2020
- b. Special Meeting – August 6, 2020
- c. Public Hearing – August 20, 2020

A motion was made by Mr. De Leon to approve the minutes of the Regular Board meeting of July 30, 2020, Special Meeting held on August 6, 2020, and Public Hearing of the Board of Trustees held on August 20, 2020. The motion was seconded by Ms. Alejandro and carried unanimously.

5. President's Report

Chair Garza called on President Rodríguez to give his report. Dr. Rodríguez reported on the following items:

- **Thanks to the Scorpion Family**

President Rodríguez expressed his thanks to the TSC Board, faculty, staff, and their families for their continued dedication and innovation over the summer months. Resources and personnel were leveraged to enhance student outreach, which resulted in employees working long hours and weekends. Employees' families have stepped up to manage extra duties at home and the president extended the college's thanks to them.

- **Convocation**

Convocation was held virtually for the first time this fall. Madam Chair opened the event on Monday, August 17th by providing encouraging words. The administrative leadership team briefed the 283 participants on such topics as: SACSCOC, financial updates, capital improvements, student enrollment, safety, and new regulations under Title IX.

- **TSC Care Package Drive Thru**

All full-time TSC employees were treated to a TSC Care package in thanks for their dedication over the past year. Madam Chair, Trustee Saenz and President Rodríguez, and TSC administrators, and staff distributed the care packages in the Jacob Brown Auditorium Parking Lot, providing no-contact delivery of TSC swag.

- **TSC Census 2020 activities**

Over the past several months, TSC has been collaborating with the City of Brownsville and others to support and promote the 2020 Census in order to assist in sustaining the region's economic viability. TSC has promoted the census through social media platforms, mailed T-shirts to participating students, and donated TSC-branded bags and promotional items for use by Census workers. The college will remind employees via email to complete the Census by the September 30th deadline.

- **New Dean of Health Professions**

President Rodríguez introduced the new Dean of Health Professions, Dr. David R. Pearse. Dr. Pearse has more than 27 years of experience in higher education. He began as a continuing education faculty member and was promoted to positions of increasing levels of responsibility. He has served as a Dean of Health and Public Services, Dean of Student Services, and Director of Weekend College. In addition, he was a paramedic for 35 years and an EMS Advanced Coordinator for 27 years.

Dr. Pearse thanked the Board and the President for the opportunity to serve. He said he is looking forward to serving the students and community.

- **Perkins CLNA Report**

TSC has completed and submitted the Comprehensive Local Needs Assessment, a new requirement under the Carl D. Perkins Strengthening Career and Technical Education Act for the 21st Century, to the Texas Higher Education Coordinating Board (THECB). The new law requires community input to inform the strategies used to improve student success and enhance Career and Technical Education programs. Over the spring, the college held lively roundtable events with stakeholder groups: TSC students and families, staff and administration, the K-12 community, and nonprofit partners. Industry representatives were also surveyed. The feedback provided context for local and national data to develop the report, provide a roadmap for enhancing CTE programs and provide strategic supports to students. The THECB found TSC's report to be thorough and well-written. There were no requests for revisions or clarifications. President Rodríguez thanked Dr. Angela McCauley and Dr. Angelica Fuentes for their efforts on this important work.

- **Touchnet System Implementation**

The IT and Finance teams launched the Touchnet System software for fall semester tuition payments. The software greatly improves students' ability to make payments online, an enhancement to the college's remote operations. President Rodríguez called on Dr. Gisela Figueroa, to provide an update.

Dr. Figueroa reported the implementation has gone as planned. The software was launched before the payment deadline. TSC has received approximately 1,800 payments through the system. The online payment system is available 24/7.

- **Fall 2020 Enrollment Update**

Dr. Rodríguez presented an enrollment update for the Fall 2020 semester. While early in the summer the college conservatively prepared for an 18% reduction in enrollment, tremendous efforts put forth by the college community have produced a 1.19% overall enrollment increase over Fall 2019 as of August 27, 2019. Contributing factors to the growth include: the TSC Board's key approval of a 20% tuition discount for fall courses, extended hours of operation into the evening and weekends, increased marketing, and close monitoring of the course schedule to increase seats and sections, when needed. President Rodríguez also attributed the growth to outstanding efforts from the entire TSC family and he thanked the TSC Board for their continued support.

Secretary Zavaleta praised the president, administration, and the Board of Trustees for the phenomenal accomplishment. The community has been asking him about the health of TSC, and he is pleased to report it is doing well. Secretary Zavaleta asked about enrollment for dual credit programs. The President responded that dual credit enrollment is experiencing extraordinary growth and will most likely reach between 4,200-4,500 students this fall. He thanked the school superintendents and their districts for their trust in TSC.

6. Academic Committee

Chair Garza called on Secretary Zavaleta to make the report.

a. Presentation on Prior Learning Assessment (PLA) Program for Academic Credit Award

Dr. Joanna Kile, Vice President of Instruction, was called on to present this item. Dr. Kile explained that Prior Learning Assessment (PLA) is a way for students to earn credit based on work experience, industry credentials, professional training, open source learning, and military service. She called on Dr. White-Goyzueta, Director of Curriculum and Assessment, to provide an update on the college's PLA initiative.

Dr. White-Goyzueta said TSC is moving forward with the initiative to offer more opportunity for nontraditional students to accelerate the time to earn a college degree. Students are assessed a fee for portfolio reviews and to award credit based on industry credentials, however, the fees are much lower than the cost of taking a traditional course—saving students both time and money. Initial TSC programs that will offer PLA include Automotive Technology, Construction Technology, Computer Information Sciences, and Business Management. Additional programs will be added to TSC's offerings of PLA programs in the future.

Ms. Alejandro praised Drs. Kile and White-Goyzueta for their great work. She shared how she has seen similar programs benefit students in education. She suggested TSC contact the Texas Education Agency to explore related initiatives.

Secretary Zavaleta said this program marks tremendous progress for TSC, and he is proud this administration will offer this opportunity for students.

Mr. Rendon asked Dr. White-Goyzueta to provide examples of students who will benefit. She explained that TSC has students in the Automotive Technology program who have been working in the field for some time. Now they will be able to present a portfolio which may include a resume documenting experiences, industry credentials, and other information to be awarded credit for knowledge they have already acquired.

Chair Garza said this program is another example of the good things that are happening at TSC.

Vice Chair Herrera asked about SACSCOC approval for this initiative. Dr. White-Goyzueta said SACSCOC guidelines allow for this type of credit to be awarded—up to 75% of a degree program.

Mrs. Saenz asked about the cost differentiations between the portfolio and course awards. Dr. White-Goyzueta explained portfolios must be individually reviewed, unlike industry certifications from a valid industry certifying body, for which credit may be directly awarded.

b. Consideration and possible action on an amended Clinical Affiliation Agreement between Doctors Hospital at Renaissance, Ltd. and Texas Southmost College for the Medical Laboratory Technology, Radiologic Technology and Emergency Medical Sciences programs

Dr. Joanna Kile, Vice President of Instruction, was called on to present this item. She reported the proposed amendment addresses section 6.1 of the affiliation agreement. The agreement states that student research must be approved by the Doctor's Hospital Research Health Institute for Research. The amendment adds language to include that research conducted by faculty and staff must also be approved.

A motion was made by Secretary Zavaleta to approve the amended Clinical Affiliation Agreement between Doctors Hospital at Renaissance, Ltd. and Texas Southmost College for the Medical Laboratory Technology, Radiologic Technology and Emergency Medical Sciences programs. The motion was seconded by Mr. Herrera and carried unanimously.

c. Consideration and possible action on an articulation agreement between Texas Southmost College (TSC) and The University of Texas Rio Grande Valley (UTRGV)

Dr. Joanna Kile, Vice President of Instruction, was called on to present the item to articulate the Associate of Science in Science degree into the UTRGV's Bachelor of Science degree in Biomedical Science. The agreement allows for 51 hours of TSC credit to be articulated into the bachelor's degree.

A motion was made by Chair Garza to approve the proposed articulation agreement between Texas Southmost College Associate of Science degree in Science with an opportunity to seamlessly transfer into the University of Texas Rio Grande Valley Bachelor of Science degree in Biomedical Science degree with the effective date of Fall 2020. The motion was seconded by Mr. De Leon and carried unanimously.

d. Consideration and possible action on award RFP 20-20 for "ITECC Shop Floor Paint"

Dr. Joanna Kile, Vice President of Instruction, was called on to present this item, which is for the preparation and painting of the floor in the Automotive Technology and Auto Body Repair technology as part of the effort to earn accreditation from the National Automotive Technicians Education Foundation (NATEF).

Dr. Gisela Figueroa, Vice President for Finance and Administration, presented information on the RFP timeline. Dr. Murad Abusalim, Dean of STEM, presented the RFP description of service and scope of work.

Secretary Zavaleta asked how long the work is covered by the warranty. Dr. Abusalim said the warranty is for 10 years.

Dr. Figueroa said there were two respondents to the RFP. Triple B Development received the highest score from the committee. Funding for the project was previously approved by the board.

A motion was made by Secretary Zavaleta to award RFP 20-20 for "ITECC Shop Floor Paint" Triple B Development in the amount of \$61,812 plus \$10,000 for owner's contingency to cover unforeseen events and authorize the President to execute the Purchase Order contracts, as presented. The motion was seconded by Mr. Rendon and carried unanimously.

e. Consideration and possible action on award RFP 20-15 for "Cadet Equipment for Criminal Justice Institute Program"

Dr. Joanna Kile, Vice President of Instruction, was called on to present this item. She asked Dr. Gisela Figueroa, Vice President for Finance and Administration to present the RFP information. Dr. Figueroa presented information on the RFP timeline. Dr. Joseph Fleishman, Associate Vice President of Instruction – Workforce Training, reviewed the description of services.

Dr. Figueroa said there were two respondents to the RFP. Manny's Uniforms received the highest score from the committee.

Vice Chair Herrera asked if the funding was coming through the general fund. Dr. Figueroa explained funds collected from cadets' tuition and fees collected are appropriated for these purchases.

A motion was made by Secretary Zavaleta to award RFP 20-15 for "Cadet Equipment for Criminal Justice Institute Program" to Manny's Uniforms and authorize the President to execute the Purchase Order contracts, as presented. The motion was seconded by Ms. Alejandro and carried unanimously.

7. Student Services Committee

Chair Garza called on Mr. Rendon to present the report.

a. Consideration and possible action for the purchase of TSC licensing and implementation services for Cisco's Contact Center Express as a Service through TSC's Cisco Call manager third party provider Telespace

Mr. Luis Villarreal, Vice President of Information Technology, was called upon to present the item. He explained the contract would provide additional licenses and implementation services through the college's call manager. The current contract, which was approved last fall, provides for phone services, call forwarding, long distance, voicemail, and voicemail to email. The proposed item provides authorization for a call center that allows employees—such as in Student Services—to log into the system as call agents. For example, the proposed services will permit 30-35 agents to log in as users and allow TSC to track how calls are serviced and routed. The agents may also be monitored and supervised through the system. While the Student Services division already provides exemplary customer service to students and their families, the call center will enhance their ability to monitor call traffic and provide additional training. Adding this component will require an implementation fee and a monthly service fee.

There was no discussion by the Board.

A motion was made by Mr. Rendon to approve the contract with Telespace for the purchase of additional licensing and implementation services of Cisco's Unified Contact Center Express for \$56,914.32 annually for 3 years plus a one-time implementation cost of \$28,311.15 (first year commitment of \$85,225.47). The motion was seconded by Vice Chair Herrera and carried unanimously.

b. Consideration and possible action on first amendment to agreement with City of Brownsville/ Brownsville Metro to provide transportation services to Texas Southmost Students to and from the College campus as well as all routes of the Brownsville Metro

Mr. Rendon said the subcommittee had a spirited discussion of the item. He called on Dr. Gisela Figueroa, Vice President of Finance and Administration, to present the item. She said students had reported the need for public transportation to the main campus and between the main campus and the International, Technology, Education, and Commerce Center (ITECC). The proposed amendment calls for extending an existing route to provide transportation between the main campus and ITECC and add more frequency to the route. Students will receive free rides on all routes with the presentation of the TSC ID. While there are additional costs for these services, Brownsville Metro provided a discount due to a decline in use due to the COVID-19 pandemic.

Mr. Rendon said he believed the agreement provides a great value to students to attend school, travel to a job, or buy groceries.

A motion was made by Mr. Rendon to approve agreement with City of Brownsville/Brownsville Metro in the amount of \$33,700 and authorize President Rodríguez to execute agreement. The motion was seconded by Mr. Herrera and carried unanimously.

8. Policies Committee

Chair Garza called on Ms. Alejandro to make the report.

a. **Consideration and possible action on approval of local policies as presented.**

Section C – Business and Support Services

CAA (LOCAL)	Appropriation and Revenue Sources
CIB (LOCAL)	Equipment and Supplies Management – Disposal of Property

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the items are coming before the board as a result of a desk review the Texas Higher Education Coordinating Board conducted for the Perkins grant program. First, there was a recommendation to include specific language in the policy regarding TSC's practice of only using grant funding to supplement program initiatives, rather than supplant.

A motion was made by Ms. Alejandro to approve the local policies CAA, Appropriation and Revenue Sources, as presented. The motion was seconded by Vice Chair Herrera and carried unanimously.

Dr. Figueroa presented the second policy, which addresses the disposal of equipment purchased with federal grants. According to regulations from the Office of Management and Building (OMB) Uniform Guidance, equipment of more than \$5,000 purchased with federal grant funding is specifically tagged as such. In addition, these items must come before the board prior to disposal if they have a fair market value of \$5,000 at the time of disposal.

A motion was made by Vice Chair Herrera to table the item until the board could determine what, specifically, comprises equipment of more than \$5,000 means – whether it is per item or in aggregate. Secretary Zavaleta seconded the motion. The motion to table did not pass with two votes in favor by Mr. Herrera and Dr. Zavaleta and four against by Chair Garza, Ms. Alejandro, Mr. De Leon, Mr. Rendon, and Ms. Saenz.

Mr. De Leon clarified that in the education field, \$5,000 is a standard amount per item to required additional oversight prior to disposal. He said federal regulations are very specific in this area. Dr. Figueroa clarified that the proposed policy is aligned with the Office of Management and Budget (OMB), which has oversight over federal funds. As per the OMB, the \$5,000 threshold is applied to a single item with that fair market value at the time of dispensation.

Mr. Rendon said in his experience with auctions at the school district, Mr. De Leon's statements are correct. He said he felt that the TSC had a successful auction and was conducted in accordance with all federal and local guidelines

Ms. Alejandro pointed out the committee is dealing with the policy item only, now how it may have been applied in relation to the recent TSC auction.

Mr. Perez confirmed a motion may be made to table an item if clarification or more information is needed.

Ms. Alejandro made a motion to approve local policy CIB as presented. The motion was seconded by Mr. De Leon and was passed with five in favor by Chair Garza, Ms. Alejandro, Mr. De Leon, Mr. Rendon and Ms. Saenz and two against by Mr. Herrera and Dr. Zavaleta.

9. Budget and Finance Committee

Chair Garza called on Vice Chair Herrera to make the report.

a. Update on grants awarded to Texas Southmost College for the month of July 2020

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the update. Dr. Fuentes presented the grants awarded to Texas Southmost College in June. There were no questions from the board.

The item was for information only. No action was taken.

b. Report on the Monthly Financial Statement for the Month Ending June 30, 2020

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the update. She provided a detailed report for the Board. There were no questions from the board.

The item was for information only. No action was taken.

c. Consideration and possible action on award RFP 20-12 for "Building Repairs and Minor Renovations"

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She presented the RFP timeline and scope of work. There were seven respondents to the RFP. The committee proposed five companies to be approved as vendors under the contract. When repairs and renovations need to be made, bids would be solicited from these five companies.

Mr. Rendon asked for an example of when TSC would call on one of these companies to make repairs. Dr. Figueroa said TSC may request services either when staff is not available to execute the repair because they are assigned to other projects and the repair cannot be made in the timeframe needed, or if the staff does not possess the required skills for a particular repair.

Mr. Rendon asked how much the college can spend under this contract. Dr. Figueroa specified any services under \$25,000 may be provided under this contract.

A motion was made by Vice Chair Herrera to award RFP 20-12 for "Building Repairs and Minor Renovations" to Grand River Landscaping; Limon Masonry, LLC; NVS Corporate Services, Inc.; Signs and more, LLC; and ZIWA Corporation and authorize the President to execute the Purchase Order contracts, as presented. The motion was seconded by Ms. Alejandro and carried unanimously.

d. Consideration and possible action on award RFP 20-13 for "Lawn Maintenance Services"

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She presented the RFP timeline and scope of work. There were four respondents to the RFP. Grand River Landscaping received the highest score from the committee.

Mr. Rendon asked Dr. Figueroa to clarify which properties would be serviced under Lawn Maintenance Services. She said services would be provided for the lots adjacent to the college and for the property on South Padre Island, as well as palm tree trimming.

A motion was made by Vice Chair Herrera to award RFP 20-13 for "Lawn Maintenance Services" to Grand River Landscaping for the period of September 1, 2020 to August 31, 2023 and authorize the President to execute the Purchase Order contracts, as presented. The motion was seconded by Mr. Rendon and carried unanimously.

e. Consideration and possible action on award RFP 20-19 for "Workers' Compensation Insurance"

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the board directed her to conduct an RFP for workers compensation insurance. She presented the RFP timeline and scope of work. There were seven respondents to the RFP. TASB Risk Management Fund received the highest score from the committee.

There was no discussion from the Board.

A motion was made by Vice Chair Herrera to award RFP 20-19 for "Workers' Compensation Insurance" to TASB Risk Management Fund in the amount of \$58,961 and authorize President Rodríguez to execute the Purchase Order contracts, as presented. The motion was seconded by Mr. De Leon and carried unanimously.

f. Consideration and possible action on approval of the Texas Southmost College District Budget for Fiscal Year 2020-2021

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She presented the timeline for the budget process and tax rate and the budget comparison for FY 2020 to FY 2021. She also presented the following exemptions for ad valorem taxes in compliance with state law:

Disabled Veterans	10% to 29%	\$5,000 from the property's value
	30% to 49%	\$7,500 from the property's value
	50% to 69%	\$10,000 from the property's value
	70% to 100%	\$12,000 from the property's value
Other Disabled Persons		Tax Freeze
Persons Over Age 65		Tax Freeze

The Board considered the following resolution:

Be it resolved by the Board of Trustees of the Texas Southmost College District that the Texas Southmost College Budget for Fiscal Year 2020-2021 in the amount of \$456,063,213 comprised of the following amounts:

\$35,037,087 – Education and General Fund
 \$ 3,238,066 – Auxiliary Fund
 \$ 6,788,060 – Debt Service Fund

Be approved, and that a certified copy of the budget be filed with the state agencies as required by law and that said budget be included by reference in its entirety as part of the minutes of the meeting.

There was no discussion by the board.

A motion was made by Vice Chair Herrera to approve the FY2020-2021 Budget Resolution and the Texas Southmost College Fiscal Year 2020-2021 Operating Budget, as presented. The motion was seconded by Mr. De Leon and carried unanimously.

g. Consideration and possible action on the Adoption of the 2020 TSC District Ad Valorem Tax Rates

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She reviewed the two taxes assessed for the district, Maintenance and Operations and Debt Service. She also presented the three options the Board could choose to adopt: prior year rate, no-new-revenue rate, and the voter-approval rate.

The board considered the following resolution:

WHEREAS, the certified tax rolls for the Year 2020 have been received for the Texas Southmost College District; and

WHEREAS, it is necessary to set a tax rate for the Year beginning January 1, 2020:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Texas Southmost College District that there will be levied for the Year 2020, on all property owned within the limits of the Texas Southmost College District, as of the first day of January 2020, except so much thereof as may be exempt by the Constitution of the United States and the laws of this State, the following tax:

An ad valorem tax assessment for the tax year beginning on January 1, 2020 at \$0.121206 per \$100 valuation at an assessment rate of 100% for maintenance and operation of the Texas Southmost College District.

An ad valorem tax assessment for the tax year beginning on January 1, 2020, at \$0.028606 per \$100 valuation for the 2014 A Limited Tax Bonds, \$0.003129 per \$100 valuation for the 2014 B Limited Tax Bonds, \$0.003619 per \$100 valuation for the 2015 Limited Tax Refinance Bonds, \$0.001562 per \$100 valuation for the 2017 Limited Tax Bonds, and \$0.004285 per \$100 valuation for the 2017 Maintenance Tax Notes.

A motion was made by Vice Chair Herrera to approve the FY 2020 Tax Rate Resolution and adopt a maintenance and operations tax rate of \$0.121206 and a debt tax rate of \$0.041201 per \$100 of valuation. The motion was seconded by Ms. Alejandro and carried unanimously.

h. Consideration and possible action on approval of the proposed Tuition and Fee Schedule for Fiscal Year 2021

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She stated there were no changes to the tuition and fees schedule from the previous year.

Ms. Alejandro asked how the college makes a decision on how to refund tuition or fees. Dr. Figueroa said the percentage of tuition and fees refunded is determined by the date of withdraw, which is set

by State of Texas statutes. Ms. Alejandro asked if we are still charging fees for the Recreation Center if students are not using it due to the pandemic. Dr. Figueroa explained the fees must still be charged because the fees are used to pay the debt service. The college has provided virtual recreation events for students while remote operations are taking place. Ms. Alejandro asked about the charges for parking fees. Dr. Figueroa said parking fees are voluntary, meaning students apply for a parking permit, it is not automatically assessed.

Vice Chair Herrera asked if the 20% tuition discount authorized for the fall semester applies to fees. Dr. Figueroa said no, the 20% discount only applies to tuition. Vice Chair Herrera asked how much TSC generates in parking fees over the course of a year. Dr. Figueroa said between \$78-80,000 is collected over the course of a full year. TSC will not collect parking fees for the fall semester, which would typically amount to \$40,000.

A motion was made by Vice Chair Herrera to approve the proposed Tuition and Fee Schedule effective Fall 2020. The motion was seconded by Mr. De Leon and carried unanimously.

10. Facilities Committee

Chair Garza called on Vice Chair Herrera to give the report.

a. Facilities project updates

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She presented updates on the workforce labs and the Oliveira Student Services.

Madam Chair said the projects are exciting and she is eager to tour the facilities. President Rodríguez said the upgrades position TSC as the premier workforce training center in the region.

The item was for information only. No action was taken.

b. Consideration and possible action as emergency purchase for a generator to service the data center in Tandy Building

Vice Chair Herrera said the item was presented to the subcommittee because there has been a high demand on IT infrastructure since remote operations were adopted due to the COVID-19 pandemic, however, there is not currently a backup generator in place.

There was no discussion by the Board.

A motion was made by Vice Chair Herrera to authorize President Rodríguez to award contract to Waukesha-Pearce for the purchase of a generator for the Tandy data center. The motion was seconded by Mr. De Leon and carried unanimously.

11. Information on auction conducted on August 8, 2020

Chair Garza stated she saw a discussion about the TSC auction on Facebook and received questions about the auction. She did not have any information and was not able to respond. She asked the President to please notify the Board of all future auction events via the President's Report.

Vice Chair Herrera also learned of the auction on Facebook and said he believes the college should always be transparent. He said he wanted to know how the auctioneer was selected. The President responded that the auctioneer was selected through a bid process. Ms. Alejandro said the amount the auctioneer earned was very little. Madam Chair responded that TSC and the auctioneer had a contract that was mutually agreed upon. President Rodríguez said multiple auctioneers submitted bids to the college, and the contract was reviewed by Mr. Pena.

Mrs. Saenz said she wants the board to be thoroughly informed in order to respond to community concerns.

Vice Chair Herrera would like a policy to be drafted to clarify whether the policy of items over \$5,000 must come before the board before they are disposed of pertains to single items or aggregated items. Madam Chair tasked Mr. Pena with drafting a policy to bring before the board.

Board members agreed they did not need additional information on the auction.

12. Executive Session

The Board convened in Executive Session at 8:22 p.m.

The Board reconvened in Open Session at 8:48 p.m.

13. Action on Executive Session Matters

a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code

No action was taken in open session

b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code

No action was taken in open session

c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code

Vice Chair Herrera made a motion to accept the salary schedule presented in Executive Session by President Rodríguez and allow him to make any changes needed to comply with the discussed titles. The motion was seconded by Mrs. Saenz and carried unanimously.

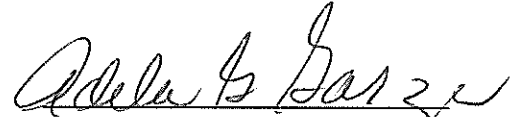
14. Announcement of Proposed Meeting Dates

- a. Regular Board Meeting – Thursday, September 24, 2020 at 5:30 p.m.**
- b. Regular Board Meeting – Thursday, October 22, 2020 at 5:30 p.m.**

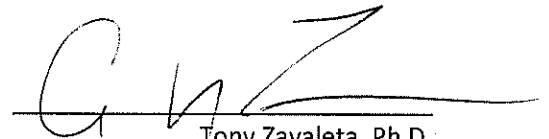
15. Adjournment

Prior to adjournment, Ms. Alejandro commended President Rodríguez, faculty, and staff for the great work underway at TSC. She said she knows how dedicated and hard working the employees are. Madam Chair stated her agreement with Ms. Alejandro's comments. She said she is privileged to be a part of the Scorpion family, and she thanked employees for saying "yes" to TSC and for working so hard.

A motion to adjourn the meeting was made by Vice Chair Herrera. The motion was seconded by Mr. De Leon and carried unanimously. The meeting was adjourned at 8:51 p.m.



Ms. Adela G. Garza
Chair, Board of Trustees



Tony Zavaleta, Ph.D.
Secretary, Board of Trustees

The video recording of the Regular Board of Trustees meeting held on August 27, 2020, is available on the TSC.EDU website. Final version of the minutes presented by Claudia Cortina, Interim Chief of Staff and Board Liaison. Videotaping of the Board of Trustees' meetings began on April 11, 1996.